



Police Sergeant

Department: Police

Class Code: 2131

EEO Code: 24

FLSA: N

Effective: 01/03/1992

GENERAL STATEMENT OF DUTIES:

Under direction; performs work of considerable difficulty as a patrol supervisor for a geographic area of the County or in other police supervisory and technical work of comparable responsibility; and performs related work as required.

SPECIFIC STATEMENT OF DUTIES:

(illustrative only):

Provides general supervision, technical assistance, and administrative control over a group of patrol officers assigned to a geographic area of the County; schedules, deploys, and assigns personnel in accordance with departmental policies and current service requirements; conducts daily roll calls; advises and counsels personnel; observes officers during their patrols; directs operations in given situations requiring tactical decisions; notifies superior of major crimes or disturbances; pursues fleeing violators on foot; apprehends violators using defense tactics and physical force; answers and processes citizen complaints about police services or officers; supervises and participates in technical aspects of investigations; performs detective/special investigations duties; supervises the upkeep and maintenance of the department's vehicle fleet and the property/evidence and inventory section; supervises the transportation safety grants, school crossing guard program, and crime prevention program; orients, trains, evaluates, and disciplines subordinate personnel; maintains or reviews activity and case records and reports; prepares cases for court and testifies; conducts police training, both classroom and on-the-job; researches, prepares, and updates lesson plans; attends in-service training programs; and performs other work as required.

REQUIRED SKILLS, KNOWLEDGE AND ABILITIES:

Good knowledge of modern methods and practices of patrol operations and criminal investigations; good knowledge of controlling laws and ordinances and of departmental rules and regulations; good knowledge of effective methods of supervision.

Considerable skill in supervising patrol or specialized police functions; considerable skill in providing technical advice and counsel and in training personnel; considerable skill in acting quickly and calmly in emergency situations and in determining proper courses of action; considerable skill in establishing and maintaining effective working relationships with other employees, other police enforcement and resource agencies, and the general public.

Ability to coordinate eyes and hands or fingers rapidly and accurately in making precise movement with speed in operating a motor vehicle in emergency situations; ability to pursue violators on foot; ability to climb stairs and ladders; ability to utilize defensive tactics.

MINIMUM EDUCATION AND EXPERIENCE:

Completion of high school and five years of experience in police work; or an equivalent combination of training and experience.

ADDITIONAL REQUIREMENTS:

None.

This class specification is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.